

JONES ARCHITECTURE

PROJECT ARCHITECT

Jones Architecture is currently seeking an experienced Project Architect to join our team of collaborative individuals who share a commitment to exceptional design and placemaking.

Responsibilities

- Work with multiple project teams to generate clear design concepts
- Dynamic involvement in all phases of the design and construction process
- Proactively lead the production of design, presentation, and construction documents
- Lead project team, including regular communication and coordination with consultants and collaborators
- Coordinate and conduct regular document review
- Understand and adhere to project contract requirements
- Interface with regulatory agencies during land use procedures and permitting
- Attend regular site meetings, manage communication, RFI responses, and submittal review during construction
- Communicate promptly and professionally with team members, clients, and partners
- Mentor junior staff to support their professional growth
- Understand, promote, and uphold office standards, systems and QA/QC procedures
- Contribute to the overall culture and success of Jones Architecture

Qualifications

- Minimum of 3 years of experience in the professional practice of architecture
- Professional degree in Architecture from an accredited program
- Fluent in Revit
- Advanced familiarity with SketchUp, Adobe Creative Suite, and Bluebeam
- Effective and clear communication skills
- Excellent technical and documentation skills
- Direct experience dealing with clients, consultants, and regulatory agencies
- Working knowledge of building and zoning codes
- Construction Administration experience preferred
- Registered Architect preferred

How to apply

Please send a letter of interest, your current resume, and concise work samples (10MB size limit) or a link to your online portfolio to careers@jonesarc.com.

About us

Jones Architecture is a design-oriented firm based in Portland, OR. We are currently working on mixed-use urban infill, multi-family and single-family projects, historic rehabilitations, mass timber projects, hospitality, and office buildings.

Jones Architecture's mission is making architecture worthy of its people and place. Honest, straightforward, and well-crafted projects inspire us. We find beauty in simplicity and have an affinity for buildings that are at one with their site and context. The open design studio supports the framework to collaborate as an integrated design team.

This position offers a competitive compensation package and the opportunity to work with talented professionals in a creative environment. Jones Architecture is an equal opportunity employer.

Visit our website to learn more about the firm and our work: www.jonesarc.com