

JONES ARCHITECTURE

Project Architect / Manager

Jones Architecture is currently seeking an energetic and organized leader who shares our passion for exceptional design and detailing.

Responsibilities

- Work with project teams to develop early design concepts that translate into eloquently clear built work
- Dynamic involvement and willingness to engage in a curious and creative way with all aspects of the process
- Lead the project set-up and pre-design effort
- Coordinate project teams, including consultants
- Develop weekly and long-term staffing and project plans
- Interface with regulatory agencies to manage permit applications, submission, and administration
- Proactively lead the production of construction documents
- Conduct and coordinate document reviews
- Mentor junior staff to support their professional growth
- Contribute to and maintain office standards, systems and QA/QC procedures
- Communicate promptly and professionally
- Contribute to the overall culture and success of Jones Architecture

Qualifications

- 7+ years of experience in the professional practice of architecture
- Professional degree in Architecture
- Fluency in Revit, Sketchup, Adobe Creative Suite and Bluebeam
- First-rate communication skills
- Excellent technical and documentation skills
- Direct experience dealing with clients, consultants and regulatory agencies
- Working knowledge of building and zoning codes
- Construction Administration experience preferred
- Registered Architect preferred

How to apply

Please send a letter of interest, your current resume, and concise work samples (10MB size limit) or a link to your online portfolio to careers@jonesarc.com.

About us

Jones Architecture is a design-oriented firm based in Portland, OR. We are currently working on mixed-use urban infill, multi-family and single-family projects, historic rehabilitations, mass timber projects, hospitality, and office buildings.

Jones Architecture's mission is making architecture worthy of its people and place. Honest, straightforward, and well-crafted projects inspire us. We find beauty in simplicity and have an affinity for buildings that are at one with their site and context. The open design studio provides the framework to collaborate amongst our design team.

This position offers a competitive compensation package and the opportunity to work with talented professionals in a creative environment. Jones Architecture is an equal opportunity employer.

Visit our website to learn more about the firm and our work: <http://jonesarc.com>